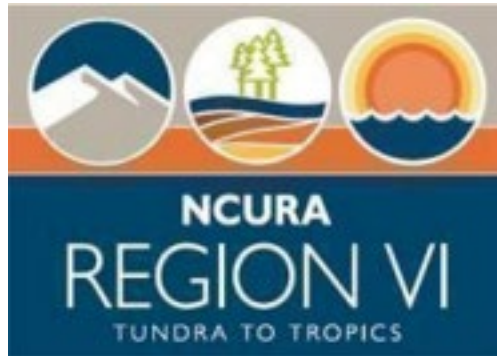


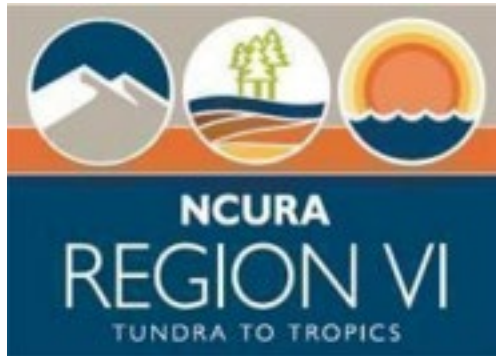
NCURA Region VI Business Meeting Minutes



October 31, 2022
Tucson, Arizona

- I. Welcome, Theresa Caban
- II. Officer Reports
 - a. Chair Report, Theresa Caban
 - Welcome to Tucson
 - Thank you to all the volunteers.
 - Transition to new leadership
 - Thank You to regional membership.
 - Regional volunteer opportunities
 - b. Chair Elect Report, Jennifer Cory
 - RM2023 planning is underway.
 - exec teams from RVI and RVII will be meeting in November to officially kick-off planning activities.
 - Volunteers will be solicited for various committees leading into 2023.
 - c. Treasurer Report, Jennifer Cory *for Vanessa Azevedo*
 - Will be moving from Wells Fargo to Capital One Banking due to customer service issues, fees starting to be charged on accounts, and lack of interest-bearing accounts.
 - National has also moved to Capital One
 - Will eventually eliminate American Express card and replace with Capital One credit card (saving \$75 annual fee)
 - I am currently in my second year of my 3-year term.
 - Incoming treasurer elect is Anastasia (Stasia) Rutherford from California State Polytechnic University, Pomona
 - Report for the Year 2022 will be due 1/31/2023.
 - Budget request for the Year 2023 will be due 1/31/2023.
- III. Regional Committee Reports
 - a. Nominating & Elections Committee, Csilla Csaplár
 - Many thanks to the committee members:
 - Samantha Aleshire, University of California, San Diego
 - Derek Brown, Washington State University
 - Kim Eudy, University of Southern California
 - Heather Kubinec, Cedars-Sinai
 - Nancy Lewis, University of California, Irvine
 - Csilla Csaplár, Stanford University (chair)
 - Congratulations to the newly elected officers (2023-24 term):

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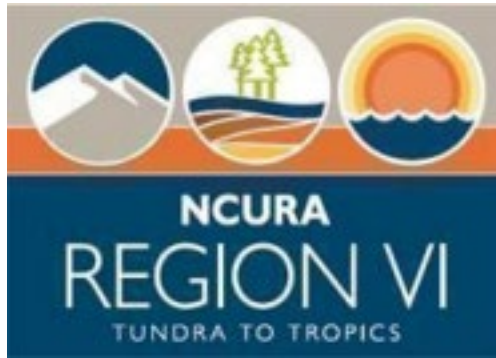
October 31, 2022

Tucson, Arizona

Chair-elect: Jason Park, University of California, Irvine
Secretary-elect: Brigidann Cooper, The Lundquist Institute
Treasurer-elect: Anastasia Rutherford, California State Polytechnic University, Pomona
RAC At-large: Kari Vandergust, Stanford University
Board of Directors member: Lisa Wottrich, SRI International

- b. Awards & Recognition Committee, Cara Winnewisser
 - Congratulations to the Travel Award Winners for RM2022!
 1. Tiffine Vang of Stanford University
 2. Emily Yu of University of California, Irvine
 - The call for nominations for the Recognition Awards is coming out soon. Please keep watch for this announcement!
- c. Education & Professional Development Committee, Vanessa Quiroz-Hotz
 - Projects in Process
 1. DEI Discussion Groups
 2. Pre-Award 101
 3. Hiring to Fit
- d. Membership & Volunteer Committee, Mich Pane
 - Thank you to all of those who volunteered to make the meeting successful!
 - Recognition of those who volunteered and presented, recognition of those who serve on regional committees past and present.
 - Please see the website for more information on volunteer opportunities and to submit your information if you would like to volunteer.
- e. Marketing & Communications Committee, Carrie Chesbro *for Kevin Stewart*
 - Thanks to all committee members for their efforts in 2023!
 - Highlights for the year include the following.
 1. NEW Region VI LinkedIn group,
 2. NEW DE&I page on R6 website, and
 3. Many thanks to Trisha Brinton (Digital Engagement Volunteer – social media) for her efforts with the LinkedIn group, and to Sylvia Campos (Web Editor) and the DEI Committee for their efforts for the new webpage!
 - All attendees are encouraged to join/follow NCURA Region VI on social media to stay current and engaged on R6 activities.
 - Stay tuned for Call for Volunteers in coming weeks for 2023 committee members.
 - Social Media & Website Links
- f. Diversity, Equity, & Inclusion Committee, Lisa Wottrich *for Patrick Lennon*

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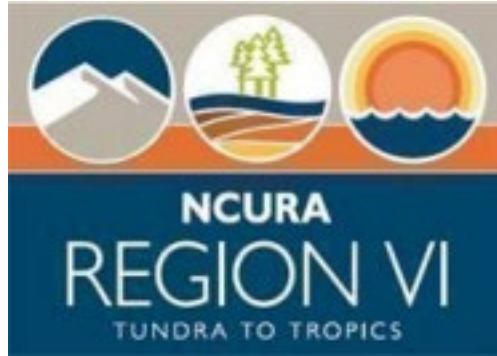


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Tucson, Arizona

- Thank you to everyone who served on the committee in the first year. We will be looking for new volunteers to join for 2023 so please reach out to Mich or Patrick if you are interested.
 - The DEI page on the regional website is now active – thank you Kevin Stewart and Sylvia Campos for getting that up and running, please check it out.
 - The website includes a feedback form where we would love to gather input from members about what you want to see from the committee. Look for flyers with our QR code posted around, that will take you to the form as well. We really want to be responsive to member input so please feel free to reach out to us at any time.
 - Plug the DEI session and follow-up discussion.
 - Plug the NCURA Pathways session, including prizes.
 - Now that the committee is up and running, we are excited to jump into more activities in 2023, so please be on the lookout for programming and events.
- g. Lead Me Program, Nancy Lewis & Matt Michener
- Matt talked about what the Lead Me Program is and the goals of the program.
 - Matt acknowledged the session for Lead Me presentations from this year's graduates.
 - Matt encouraged everyone to learn more about the program and volunteer as mentors or apply to be a mentee in the program.
- IV. National Committee Reports
- a. Board of Directors, Nancy Lewis
- PRA/FRA is in Las Vegas this year! March 6-10th
 - Nancy is the co-chair for AM65! There is a new Inclusion Track for this meeting.
 - Travelling workshops are continuing, and a stop in Georgia has been added.
 - The new NCURA app is up and running, and we used it for this meeting. All is going well.
 - Please read the NCURA magazine for more Board updates.
 - The EMERGE program has been extended, please read more about this program in the NCURA magazine as well.
- b. Nominating & Leadership Committee, Carrie Chesbro for Heather Kubinec

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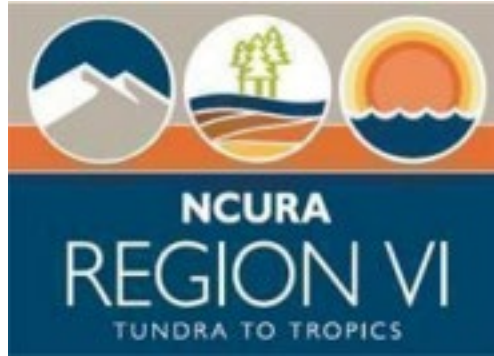


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- An NLDC Subcommittee addressed a Presidential Charge to review specific section of the NCURA Administrative Policies to make recommendations for alignment with NCURA Bylaws.
 - The NLDC facilitated the 2022 NCURA Awards (including FRA/PRA and AM64 travel awards).
 - The NLDC facilitated the selection of the 2022 Distinguished Education Designations (for NCURA Board approval).
 - The NCURA Board of Directors approved continuance of EMERGE program; in October 2022, the NLDC selected the cohort for the 2023 class.
 - NLDC next goals - review of candidates in early 2023 for the next NCURA election.
- c. Educational Scholarship Fund Select Committee, Jenny Gallagher for Olive Giovannetti
- ESFSC raised \$4,200.72 at AM64!
 - ESFSC had five scholarship applicants in Fall 2022, but only one applicant was eligible.
 - ESFSC members are reviewing the current eligibility requirements.
 - ESFSC had eight applicants apply to join ESFSC 2023-2024.
- V. New Business, *none raised.*
- VI. Adjourn

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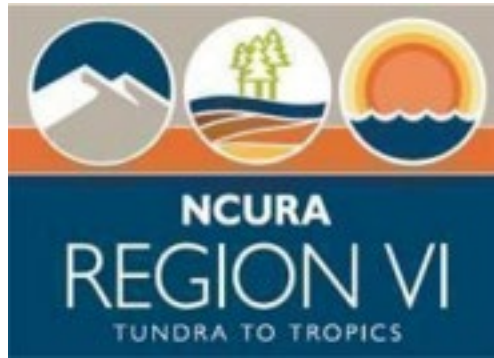
October 31, 2022
Tucson, Arizona

National Council of University Research Administrators Statement of Activities Region VI 9/30/2022

Prepared By: Vanessa Azevedo

REVENUES	Actual YTD to 09/30/2022	Approved Budget 2022
Regional Meetings		
Spring Meeting Registrations	\$ -	\$ -
Fall Meeting Registrations	\$ -	\$ 105,000.00
Traveling Workshops	\$ -	\$ -
Sponsorship / Vendor Support	\$ -	\$ 10,000.00
Region VI New Workshop	\$ -	\$ -
1-day Virtual Registration Only (During Fall/RM)	\$ -	\$ 15,000.00
Joint Regional Meeting (Please list below, if any)		
Meeting Registrations	\$ -	\$ -
Sponsorship / Vendor Support	\$ -	\$ -
Pass Through To Other Region (Please note which region) - Negative Amount	\$ -	\$ (42,000.00)
Pass Through From Other Region (Region XX)	\$ -	\$ -
Regional Allocations to/from National		
Assistance Received from National Organization	\$ 4,427.50	\$ 5,000.00
	\$ -	\$ -
Investment and Bank Interest		
Investment Portfolio gain/(loss) - Realized	\$ -	\$ -
Investment Portfolio gain/(loss) - Unrealized	\$ -	\$ -
Investment Interest/Dividends	\$ -	\$ -
Bank Interest	\$ -	\$ -
TOTAL REVENUES	\$ 4,427.50	\$ 93,000.00
Refunds (If any, please list below with descriptions)		
	\$ -	\$ -
	\$ -	\$ -
TOTAL REFUND(S)	\$ -	\$ -
TOTAL REVENUES (NET REFUNDS)	\$ 4,427.50	\$ 93,000.00

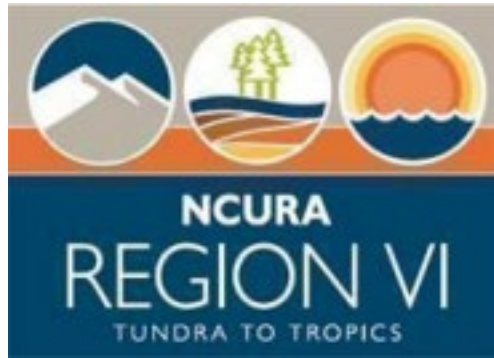
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Regional Meeting			
Supplies	\$	-	\$ 4,500.00
Services (AV and other)	\$	-	\$ 7,600.00
Postage	\$	-	\$ 300.00
Printing	\$	602.44	\$ 800.00
Off Site Event (with F&B)	\$	-	\$ -
Keynote Speaker	\$	-	\$ 2,500.00
Hotel Arrangements	\$	-	\$ 48,750.00
Guidebook Meeting App	\$	-	\$ 750.00
Credit Card Fees	\$	-	\$ 1,500.00
Poster Session	\$	-	\$ -
Award Plaques and Photo Session	\$	-	\$ 1,000.00
Meeting Insurance for Attendees	\$	-	\$ 750.00
Give-Aways and Entertainment	\$	-	\$ 2,500.00
Joint Regional Meeting (Please list below):			
Credit Card Fees	\$	-	\$ -
Credit Card Fees Pass Through to Other Region (Negative Amount)	\$	-	\$ -
Program Committee Gifts	\$	-	\$ -
Vendor Tables	\$	-	\$ -
Miscellaneous	\$	-	\$ -
Meeting Expenses Pass Through to Other Region (Negative Amount)	\$	-	\$ -
Regional Allocations to/from National			
Payment to National Organization	\$	-	\$ -
Regional Committee Operating:			
Board Meetings	\$	-	\$ -
Regional Leadership Conference	\$	-	\$ -
Awards Committee	\$	-	\$ -
Communication Committee	\$	-	\$ -
Membership Committee	\$	-	\$ -
Professional Development Committee (EPDC)	\$	-	\$ 2,000.00
Program Committee	\$	-	\$ -
Site Selection Committee	\$	1,082.42	\$ 2,500.00
Diversity, Equity, & Inclusion Committee (DE&I)	\$	-	\$ 1,500.00

NCURA Region VI Business Meeting Minutes



October 31, 2022
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Annual Meeting Expenses:		\$	-
Hotel Arrangements (Hospitality Suite)	\$ -	\$	4,000.00
Printing	\$ -	\$	-
Supplies	\$ 898.79	\$	1,500.00
		\$	-
Awards:			
Travel Awards		\$	-
PRA/FRA	\$ 2,000.00	\$	2,040.00
Annual Meeting	\$ 2,000.00	\$	2,000.00
Regional Meeting	\$ -	\$	1,750.00
		\$	-
Other Expenses:			
Bank fees (incl Investment Account)	\$ -	\$	-
Regional AV Supplies	\$ -	\$	-
AMEX annual fee	\$ 68.75	\$	75.00
Pins & Lanyards - General Use	\$ -	\$	-
Gifts for Departing Board / Committee Chairs	\$ -	\$	-
Accounting Software	\$ -	\$	-
Zoom	\$ -	\$	150.00
Wix (Website)	\$ -	\$	-
GoDaddy	\$ -	\$	159.98
G Suite	\$ 107.99	\$	144.00
Regional Logo/Branding Materials	\$ -	\$	150.00
Postage/PO Box	\$ 192.35	\$	350.00
Special Initiatives (Please note)			
Services (Please note)	\$ -	\$	-
New Workshop Operational Expenses	\$ -	\$	500.00
		\$	-
TOTAL EXPENSES	\$ 6,952.74	\$	89,768.98
NET INCOME	\$ (2,525.24)	\$	3,231.02