



*Jennifer Cory, Chair | Jason Park, Vice Chair | Theresa Caban, Immediate Past Chair | Vanessa Azevedo, Treasurer | Zack Gill, Secretary | Brigidann Cooper, Secretary-Elect*

**RM23 R6 Business Meeting Minutes [Anchorage, AK]  
September 25, 2023  
12:00 -1:00 PM AKST**

**Call to Order:** 1:00 PM AKST

**Approve Minutes (AM65 10/2022 Business Meeting, Aug 2023)**

- Motion to approve. Minutes approved by Brigidann Cooper, second by Matt Michener.

**Chair Report (Jennifer Cory)**

- Welcome to RM23
- Portland Leadership Retreat December 2, 2023
  - Hilton Duniway, OSU Campus.
  - Approx 20 attendees.
  - Goal setting and teambuilding activities. Began creation of a R6 Officer Handbook.

**Chair-Elect Report (Jason Park)**

- RM24 in Albuquerque, New Mexico. Embassy Suites. Sept 22-25, 2024
- Began discussion on RM2025 possible location in Region VI. Huntington Beach, CA.

**Treasurer Report (Vanessa Azevedo)**

- Officially transitioned off Wells Fargo, now with Capital One.
  - Pros: Better customer service. Easier online interface. Mobile deposit and instant transfers Checking and savings account (savings gaining 2.1% interest)
  - Cons: Slow turnaround times, about a week. Misc service charges appear on account, constant communication to remove said charges.
- 1/1/23 Balance \$124,454.69
- 6/30/23 Balance \$137,941.32

Revenue	Amount
RM 2022 Profit	\$21,797
National Memberships	\$4,933
Bank Interest	\$1,246
<b>Expenses</b>	
RM 2023 Hotel Catering Deposit	\$2,500
RM 2023 Photo Session	\$3,700
RM Give-Aways and Entertainment	\$162
LeadMe Books	\$189
Site Selection Committee Travel	\$3,482
AM Supplies	\$382
Travel Awards	\$1,524
Bank Fees	\$47
AMEX Annual Fee	\$75
T-Shirts/Sweatshirts	\$1,734
Wix Website Fee	\$372
G Suite Fee	\$72
Postage/PO Box	\$250

- Incoming officer: Anastasia Rutherford, 2023-25

#### **Secretary Report**

- Nothing to report.

#### **Awards & Recognition Committee**

##### **Regional Travel Awards**

- Kari Love, California State University, Chico
- Celine Castellano, The Lundquist Institute
- Paula Kennedy, University of Alaska Fairbanks
- Patience C’DeBaca, University of California, San Diego
- Claire Kehn, The Evergreen State College
- Ariana Ortega, City of Hope National Medical Center, Beckman Research Institute

##### **Regional Recognition Awards**

- Region VI Distinguished Service Award: Kevin Stewart
- Helen Carrier Distinguished Service Award: Lisa Wottrich
- LeadMe Graduation

#### **EPDC & Lead Me**

- Request to attend session offerings today.
- Graduation at lunch tomorrow.

## Diversity, Equity & Inclusion Report (Cristi Williams, Chair (Lundquist Institute))

Goals for 2023:

Outreach to underrepresented, PUI, and smaller institutions:

- Provide NCURA membership scholarships to senior leadership as an investment into their institution that will in hopes be seeds for future research administrators to participate in NCURA.

Provide Support to our fellow Region VI Committees:

- Collaborate with the Education & Professional Development Committee by attending and promoting their workshops and web series.

Continued Education & Awareness:

- Initiated a Book Club, the first book read: The Immortal Life of Henrietta Lacks. Met with NCURA's National SCDEI Chair, Lamar Oglesby, to be in alignment with National's Presidential charges. We also gave input on the accessibility checklist and as a result, a Fragrance-Free statement has been added to the conference checklist.

Engagement

- Region VI DEI Logo Design Contest: In our efforts to promote inclusion, Region VI DEI Committee would like YOU to be part of creating our new logo. Create a logo that reflects Diversity Equity and Inclusion for our region. We would like to have the opportunity to present the new logo at our Region VI & VII meeting in Anchorage, Alaska. The winner will receive an NCURA \$500 voucher.
- Website: update our website design to become more engaging and interactive. Create a QR code for membership interaction of what they would like to see from their DEI committee and how they would like to be part of the positive change.

## Marketing & Communications Report

- R6 Website: Continual updates to RM2023 page, to Announcements page, and to Education page throughout the year as activities and details are released
- R6 Social Media: All are encouraged to join/follow NCURA Region VI on social media to stay current and engaged on R6 activities.

Twitter	<a href="https://twitter.com/NCURAREGIONVI">https://twitter.com/NCURAREGIONVI</a>
Facebook	<a href="https://www.facebook.com/groups/729496637179768/">https://www.facebook.com/groups/729496637179768/</a>
LinkedIn	<a href="https://www.linkedin.com/groups/14053859/">https://www.linkedin.com/groups/14053859/</a>
Website	<a href="https://www.ncuraregionvi.org/">https://www.ncuraregionvi.org/</a>



 SCAN ME



 SCAN ME



 SCAN ME



 SCAN ME

### **Membership & Volunteer Report**

- Created a second Chair role for the Committee
  - Mich Pane is Chair, Meetings
  - Tiffany Gregory is Chair, Member Outreach

Thank you to RM2023 Volunteers!

New Business:

- Opened the floor for feedback, noted feedback could also be provided via the NCURA app.

**Adjourn:** 1:00 PM AKST