# **NCURA Region VI Travel Applicant Information**

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| --- | --- |
| Applicant Name (First and Last): |  |
| Title: |  |
| Organization: |  |
| Telephone: |  |
| Email: |  |

# **Certifications**

**1.** **I HAVE ATTENDED AN NCURA MEETING BEFORE:** ☐ YES. If YES, list year/s of attendance:

☐ NO.

**2.** **I CERTIFY THAT I AM A RESEARCH ADMINISTRATOR FROM REGION VI:** ☐ YES.

☐ NO.

**3.** **I CONFIRM THAT IF SELECTED, I WILL VOLUNTEER AT THE MEETING:** ☐ YES.

☐ NO.

# **Meeting Selection**

This Application is submitted for conference attendance at the NCURA National Meeting, to be held in Washington DC, August 10-13, 2025: <https://www.ncura.edu/Education/MeetingsConferences.aspx>

# **Personal Statements**

**1.** **PLEASE DESCRIBE YOUR NEED FOR AND POTENTIAL BENEFIT IF YOU RECEIVE THIS AWARD (PERSONAL AND/OR INSTITUTIONAL) (1-2 paragraphs):**

**2.** **PLEASE DESCRIBE YOUR COMMITMENT TO PROFESSIONAL DEVELOPMENT IN RESEARCH ADMINISTRATION, AS WELL AS YOUR INTEREST IN FURTHER INVOLVEMENT IN NCURA (1-2 paragraphs):**

**3. IF DESIRED, PLEASE DESCRIBE ANYTHING ELSE THAT YOU WOULD LIKE CONSIDERED AS PART OF YOUR APPLICATION:**

# **Application Checklist**

Completed applications should be submitted by **June 9, 2025** to [kmsroz@stanford.edu](mailto:kmsroz@stanford.edu). Please provide a single PDF packet including the following documents:

* This application form
* Resume/CV (no more than two pages)
* Travel Award Institutional Approval (using provided template)
* Letter of support (optional, but recommended)