

**APPROVED MINUTES**  
**NCURA Region VI Business Meeting**  
**April 23, 1996**

**Call to Order and Introductions**

The Region VI business meeting was called to order by Chair Christina Hansen. Although an exact count was not made, approximately 50 members of Region VI were present during the breakfast meeting.

**Approval of Minutes and Treasurer's Report**

The minutes of the previous meeting in Washington, D. C. (on November 7, 1995) were presented by Patricia Alley, Secretary-Treasurer. Comments were requested. Moheb Ghali made a motion to approve the minutes as written, seconded by Mary Husemoller. The motion was unanimously approved. The Treasurer's report was then presented for March 31, 1996. Mary Husemoller made a motion to approve the report, seconded by Pamela Webb. As of March 31, 1996, the account balance for Region VI was \$29,110.54.

**Regional Travel Awards**

Christina Hansen announced the winners of the regional travel awards: Rachel Khattab, from NASA-AMES University Consortium, and Jonathan Kim, from the University of California, San Diego.

**Introduction of New Regional Officers**

The new officers and Regional Advisory Committee members for Region VI are Joyce Freedman, Chair; Georgette Sakumoto, Secretary-Treasurer; Gary Chaffins, RAC appointment; and Jennie Amison, RAC appointment. Their terms will begin at the conclusion of the regional meeting in Monterey.

**Reports from the National Committees**

Ms. Hansen introduced the regional representatives to the national committees: Moheb Ghali (Nominating); Gary Chaffins (Finance & Budget); Harold Gollos (Membership); Donald Allen (Professional Development); and Susan Tank Lesser (Publications). Ms. Hansen, the regional representative to the Executive Committee, reported that the Executive Committee Meeting had taken place on Amelia Island, in Florida, and covered issues of strategic planning and electronic research administration, both of which were described in the newsletter.

Gary Chaffins (Finance & Budget) reported that the audit confirms that NCURA is financially sound and successful. Current topics under discussion include the new hotel site for national meetings and the allocation of resources for the national office by region.

Hal Gollos (Membership) introduced new NCURA members attending this meeting. The Membership Committee has had one conference call, focused on the delivery of information to Historically Black Colleges and Universities (HBCUs)

Donald Allen (Professional Development) reported that Regina White from the University of Vermont had been recommended to become a member of the Fundamentals faculty.

Susan Tank Lesser (Publications) noted that FUNDAMENTALS OF SPONSORED PROJECT ADMINISTRATION (II) is nearly finished, and a volume on biomedical issues is expected in early summer. A new volume on technology transfer is under consideration, and a conflict of interest study is expected in the spring of 1997. Ms. Lesser invited anyone who would like to write for RESEARCH MANAGEMENT REVIEW to contact her directly. Finally, NCURA is soliciting nominations for the position of newsletter editor.

### **Report on NCURA Region VI Home Page**

Pamela Webb summarized the work done by the Region VI Home Page Committee (consisting of Dave Dungan, Erin Lindsay, Neil Maxwell, Bruce Morgan, Pamela Webb, and Carol Zuiches), since the national meeting in November.

Appropriately enough, this has been a "virtual" committee, with all business conducted electronically. Among their other efforts, the committee has brainstormed potential uses and functions that a regional home page could serve and created a prototype for review, which was compared to existing NCURA Regional Home Pages.

After agreeing on a format and design, the committee obtained a commitment for computer resources to support the Region VI Home Page for at least a year, with Dave Dungan (from Stanford) serving as Webmaster during that period. Danny Powell, the NCURA National Home Page Editor, approved the prototype, with guidelines based on the national model.

The committee recommends approval of the existing prototype Region VI Home Page, which would permit it to be linked to the National Home Page. The URL will be: <http://www-era.stanford.edu/r6ncura/>, with Dave Dungan named as Region VI Home Page Webmaster for the period April 1996 through May 1997. The committee also recommends the creation of an ongoing Region VI Home Page Committee, which would oversee the maintenance and use of the Home Page.

The existing committee, in its present configuration, is willing to serve until the 1997 Regional Meeting. Further, the committee will evaluate opportunities for expansion of the Home Page, and propose future enhancements to the Region VI Chair for review and approval.

Finally, the Region VI Home Page Committee would be asked to monitor the "hits" on the Region VI Home page, and to provide an update on its use at the April 1997 Regional Meeting in Tucson, prior to a recommendation for its continuance. A motion was made by Patricia Byers to approve these recommendations and seconded by Michelle Armstrong; the motion was unanimously approved by the membership.

### **1997 Regional Meeting**

Final dates for the 1997 Regional Meeting have not yet been settled, according to Chair Christina Hansen. The meeting site has, however, been selected: Tucson, Arizona, in a Doubletree hotel. Some special attractions in the Tucson area include Biosphere II, the Arizona-Sonora Desert, Nogales National Forest, Tombstone, Old Tucson, and the St. Xavier Mission, among many other sites of historical and cultural interest.

### **Old Business**

Hal Gollos asked that anyone who is willing to serve as a "buddy" at the National Meeting contact him directly for an assignment with a new NCURA member.

## New Business

Richard Seligman voiced the region's appreciation for the splendid work done by Christina Hansen as regional chair over the past two years and by Patricia Alley as secretary-treasurer.

There being no further business, the meeting was adjourned.

Respectfully submitted,

/signed/

Patricia Alley  
Secretary-Treasurer  
Region VI

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| Treasurer's Report NCURA REGION VI October 31, 1995 - March 31,                              | 1996  |
| INCOME Balance as of October 31, 1995 \$28,426.77 Interest earned (from<br>10/31/95-3/31/96) |       |
| 705.01 Registration fees (spring meeting) 3,505.00 Total earned income<br>\$32,636.78        |       |
| EXPENSES Travel Awards, spring meeting \$ 1,200.00 Expenses, spring meeting<br>2,326.24      |       |
| expenses \$ 3,526.24 ACCOUNT BALANCE AS OF MARCH 31, 1996 \$29,110.54                        | Total |