

Minutes

NCURA Region VI Spring Business Meeting

April 19, 2005

Chandler, AZ

NCURA President Jerry Fife

- More than 5000 members and growing. 631 of the members are from Region VI.
- Our challenge and focus is on collegiality and sharing with our colleagues in a large and growing group
- Focus on training and guidance provided by NCURA
- Discussed volunteer opportunities
- Strategic Plan, always looking 3-5 years out and set out new goals
- NCURA has task force looking at possibility of having peer reviews of sponsored programs offices
- June leadership summit to bring together national and regional leadership (3 members from each region)
- Leadership Development Institute i₂½ allows NCURA to identify and bring new leadership into the organization
- Shared video to encourage NCURA awards

Call to Order

Meeting was called to order by Gary Chaffins (NCURA Region VI President) from the University of Oregon . He introduced officers and Regional Advisory Committee (RAC).

Approval of Minutes

Chris Hansen from UC Irvine moved to approve the minutes from the November, 2004 meeting. Dan Nordquist from Washington State University seconded the motion.

Approval of Treasurer's Report

Sue Camber, Region VI Secretary/Treasurer of the University of Washington gave the FY04 treasurer's report through 12/31/04 . The report was prepared by past Secretary/Treasurer Cindy Lopez of California State University , Monterey Bay . The report was made available to the membership in attendance . Income for 2004 was \$104,320.50; \$101,199.97 was income from the Region VI/VII Spring 2004 meeting; \$331.59 from Interest; and \$2,788.94 in other income, primarily from the FY03 regional allocation.

Total expenses to date for the Region VI/VII Spring 2004 meeting were \$79,508.18. The 2003 National Meeting expenses were \$95.18, the 2004 National Meeting expenses were \$495.61 and the remaining expenses were bank fees for \$435.71, which brings expenses to a total of \$80,534.68.

Therefore, net Income for 2004 is \$23,785.82 and the cash balance from FY03 brings the Cash Balance to \$29,326. In addition, the mutual fund balance was \$15,647.37 bringing the total assets to \$44,973.37.

Pending reductions to these assets include one correction (additional expense) of \$1,069.24 to refund duplicate credit card charges for conference registration and the transfer of \$4,536.96 to Region VII for the 2004 Spring Meeting. When posted, these transactions will bring assets down to \$39,367.17

Georgette Sakumoto from University of Hawaii moved to approve the Treasurer's Report. Bruce Morgan from UC Irvine seconded the motion.

Spring Meeting Report

As of this morning, there are 207 attendees to this meeting (in Chandler , AZ). The split between Region VI & VII is approximately even.

National Committee Reports

National Program Committee (Georgette Sakumoto) - currently finalizing sessions for the November 2005 meeting. The committee will attempt to have the preliminary agenda on the web in May.

Regional Committee Reports

A nominating committee will begin forming soon for Chair-Elect, Secretary Treasurer- Elect and RAC member. The goal is to have positions in place by July.

Ann Pollack from UCLA reported that the regional meeting in 2006 will be in Hawaii . With much help from Georgette Sakumoto, they are receiving responses from hotels to an RFP. The Big Island , Maui and Kauai are being considered. Airfares and hotel prices are being considered. This topic will be discussed at a RAC meeting on Wednesday afternoon. Tentative dates are 4/23 through 4/26. There will be a call for volunteers to help with the meeting in Hawaii .

New Business

Will we give Helen Carrier awards? This will be discussed by the RAC on Wednesday afternoon.

Old Business

None

Motion to Adjourn

Dan Nordquist from Washington State University moved to adjourn. Chris Hansen from UC Irvine seconded the motion.