

NCURA Region VI Business Meeting Minutes

Monday, August 5, 2019

2:45PM - 3:45PM EST

Meeting Minutes

- I. Call to Order: Amanda Snyder – call to order at 2:45 pm
- II. Chair's Report: Amanda Snyder
 - a. Amanda introduced current Officers and the Regional Advisory Board (RAC) members
 - b. Updates for AM 61: There were 229 people registered for the Annual Meeting. New Member reception later in the afternoon at 5pm where new members can meet Officers, RAC members and LeadME participants will be held in the hospitality suite. Amanda thanked all of our volunteers for the annual meeting and noted that there is a vendor booth for Regional Education Scholarship Fund (ESF) for people to stop by. Krista was invited to podium to give a Scholarship Fund update.
 - c. Scholarship Fund update (Krista) Booth is available to see the raffle prizes for the Scholarship fundraiser. The goals this year is \$20,000. There is also an ESF table to purchase the National raffle tickets. Also this year there are jars for change where you can place change in the jar for your region. The call for scholarships will be out in late August. Krista will not be on the committee next year so we are looking for someone to take her place for the region next year.
 - d. Regional Meeting: This year's regional meeting will be held at the Seattle Motif in Seattle, Washington. Preliminary program is now available.
- III. Treasurer's Report: Amanda Snyder for Manilyn Matau
 - a. Big-ticket items were the deposits for the hotel for the regional meeting. Region also switched to using Zoom which drastically cut costs.
- IV. Secretary's Report: Erika Blossom
 - a. Erika noted that copies of the prior meeting minutes had been circulated. Theresa motioned to approve Minutes; Vincent seconds and all approved.
- V. Regional Committee Chairs Reports
 - a. Awards and Recognition: Csilla Csaplár
 - i. Recognize two Annual Meeting travel award recipients:
Julia Saelee, UC an Francisco
Gilbert Ing-Guzman, Lindquist Institute
 - ii. Upcoming call for Regional Meeting travel awards and recognitions. Region VI has the following recognition awards programs:
 1. Helen Carrier Distinguished Service Award - in recognition of a seasoned research administrator who has made significant continuing and long-term contributions to NCURA, Region VI, and the field of research administration.
 2. Meritorious Contribution Award - in recognition of individuals or groups who have made special service contributions to Region VI
 3. Barry Dorfman Outstanding New Research Administrator Award - in recognition of a rising star to has contributed to Region VI and has been in research administration less than 5 years
 4. Linda W. Patton Emeritus Award - in recognition of a research administration retiree who has made (and may continue to make) substantial contributions to NCURA during their career.
 - iii. Recognition Awards & Recognition Committee members:
Billy Gellepis, Cedars-Sinai Medical Center, Erika Garcia, Caltech, Vanessa Azevedo, UC Merced, Vanessa Quiroz Hotz, University of Washington
 - b. Nomination and Elections: Csilla Csaplár for Lisa Wottrich
 - i. The Nominations & Elections Committee met via email on July 12; committee members include Lisa Wottrich, Samantha Aleshire, Csilla Csaplár, Kim Eudy, and Nancy Lewis. We're seeking candidates for officer roles beginning Jan 2020; officer

positions for this election include Chair-Elect, Secretary-Elect, and RAC Member. The call for nominations went out via eblast July 16. Submissions are requested by August 12, hopefully will have the ballot together by end of August (Sept 1 is deadline for National to have ballots). 30 days for voting, assuming a Sept 1 ballot issuance, and barring any issues we should be able to announce next year's officers at the regional meeting.

- c. Membership and Volunteers: Mich Pane
 - i. Acknowledged all of the volunteers who were in attendance
- d. Education and Professional Development: Amanda Snyder
 - i. Matt resigned as chair. Workshop planned in February moved to Fall/Winter in California
 - ii. LeadMe: Derick Jones
 - 1. 12 candidates, 2 dropped from Region 7; Recruiting for next year will begin in September
- e. Website Committee (Ad Hoc): Amanda Snyder for Kevin Stewart
 - i. New website has launched; There will be a review of admin policies regarding website

VI. National Reports

- a. Board of Directors: Derick Jones
 - i. Discussed Diversity and Inclusion initiatives by the National Office; Part of the initiative includes expanded profiles in collaborate to capture demographics; Booth setup with a focus on diversity and inclusion
 - ii. FRA & PRA meeting to be held in Puerto Rico March 2-3 and March 5-6. Preregistration is currently open
 - iii. In August meeting, Board approved continuation of Research Projects program
 - iv. Recognized current members serving the National office on various committees, Sam Westcott, Krista Roznovsky, Nicole Joyce and Rosie M.; Also recognized past board member Georgette N.
- b. Nomination & Leadership Development Committee
 - i. Sam discussed broadening the opportunities

VII. Chair-Elect Report: Vanessa Quiroz-Hotz

- a. 2020 Region Vi/VII site awaiting signatures for the contract
- b. 2021 will be a Region VI only meeting; currently looking at 5 possible sites
- c. Discussion on R6/R7 not collaborating in 2021; question asked if cost of transit is considered when looking at sites; further discussions tabled as meeting was running long.

VIII. Motion to dismissed by member; seconded by Rosie. Meeting adjourned at 3:45 pm.