

APPROVED MINUTES
NCURA Region VI Business Meeting
November 7, 1995

Call to Order and Introductions

The Region VI business meeting was called to order by Chair Christina Hansen. Although an exact count was not made, it is estimated that between 50-60 members of Region VI were in attendance.

Approval of Minutes and Treasurer's Report

The minutes of the previous meeting in San Diego, California (on April 25, 1995) were presented by Patricia Alley, Secretary-Treasurer. Comments were requested; it was noted that the year on the treasurer's report for April was incorrect. With that correction, a motion to accept the minutes as written was made by Richard Seligman and seconded by Cheryl Tyler. The motion was unanimously approved. The Treasurer's reports for April 25 and November 7 were then presented. As of October 31, 1995, the account balance for Region VI was \$28,426.77. A motion to accept the Treasurer's reports was made by Patricia Byers and seconded by Mohab Ghali. The motion was unanimously approved.

National Committee Representatives' Introductions and/or Reports

Ms. Hansen introduced the regional representatives to the five national committees: Patricia Alley (Finance & Budget), Mohab Ghali (Nominating), Harold Gollos (Membership), Susan Tank Lesser (Publications), and Karen Partipilo (Professional Development).

Hal Gollos reported on the work of the Membership Committee, which met in San Francisco in June. It was decided that a letter of inquiry should be sent to those members who had not renewed their membership, in an effort to determine why they had left NCURA. The results are being tabulated and will be reported to the executive committee in February. The Membership Committee has worked on various aspects of the national meeting, including the hospitality area during registration, the new member breakfast, the Monday night dinner groups, and the four \$750 travel awards for research administrators from Historically Black Colleges and Universities (HBCUs). It was also proposed that a golf tournament be included as one of the activities during the regional in Monterey this coming April.

Karen Partipilo then reported on activities of the Professional Development Committee. It was decided that the speakers' list should be discontinued because it has largely been supplanted by the road shows. There was also considerable discussion about the research administrators' curriculum developed by David Mears, which the committee decided should be taken as a general guide to topics covered in research administration but not as a prescriptive or mandatory reading list. As far as the Special Conferences are concerned, two topics have been recommended for inclusion at this point: cost accounting and electronic research administration.

Travel Awards Committee Report

Ms. Hansen then introduced the Travel Awards Committee, chaired by Leticia McCart, who then introduced the other members of the committee, Georgette Sakumoto and Joel Searles, who were not present at the meeting. Tami (Sunnie) Foy from California State University at Fullerton and Beth Tjoflat from Claremont Graduate School both received \$600 travel awards to the national meeting.

Nominations for Regional Officers

Nominations will shortly be opened for several regional positions, including Chair, Secretary-Treasurer, and the elected member of the Regional Advisory Committee (RAC). The Regional Nominating Committee for this election consisted of John Thurgood, Chair, and members Dan Griffin and Cheryl Tyler.

At this point, the slate includes the following members: Theodore Crovello and Robert Bakke (Regional Advisory Committee); Michelle Armstrong and Georgette Sakumoto (Secretary-Treasurer); and Joyce Freedman and Mohab Ghali (Chair). A letter will be sent to the membership shortly after the national meeting; other nominations may be submitted up to 30 days after the letter announcing the nominations is posted.

Planning for the 1996 Meeting in Monterey

The spring regional meeting will be held in Monterey, California, from April 21-23. Jeff Knorr reports that the conference rate at the hotel will be in effect three days before and after the conference. At this time, we expect to have one full day or two half-day workshop sessions.

New Business

Comments on the NCURA "home page" should be addressed to Ardis Savory. Pamela Webb raised the question of having a regional home page for Region VI. It was moved (and approved unanimously) that Ms. Webb, Erin Lindsay, and Bruce Morgan will report on the feasibility of setting up a regional home page at the spring meeting.

Mary Nunn then raised the question of what the region could do to help new members feel more comfortable at the national and regional meetings. Region II, for instance, has implemented a "buddy system" at the national meeting, so that a new member is automatically paired with a more experienced member of NCURA, who is available to meet with the new member during the national conference. Dawn Goodman seconded the idea that some form of "pairing" during the national meeting would be useful. Hal Gollos, from the Membership Committee, volunteered to receive suggestions at his e-mail address and forward ideas to the Membership committee.

Finally, new members were asked to identify themselves at the end of the meeting. Mo Ghali reminded the members that wine, beer, and snacks were available in the regional hospitality suite in Room 588, on Tuesday evening, which all members are welcome to visit.

There being no new business, the meeting was then adjourned.

Respectfully submitted,

/signed/

Patricia Alley
Secretary-Treasurer
Region VI