

NCURA Region VI Fall Business Meeting

November 3, 2003

Washington , DC

Call to Order and Welcome

The Region VI business meeting was called to order by the Chair, Terry Manns, Cal State Sacramento. There were approximately 100 members of Region VI present at the meeting. Terry acknowledged the first-time attendees/new members, the members of the Regional Advisory Committee (RAC), the past chairs of Region VI, members of Region VI holding positions on the National Board and other National Committees, the recent graduates of the Leadership Development Institute (Tom Le Blanc, Joe Bezzerra, and Lilly Ryans-Culclager), and the members who served as mentors in the LDI.

Approval of Minutes

Geri Walker, current regional Secretary/Treasurer, Western Washington University , asked the members present to review the minutes from the Region VI Spring meeting in Denver , Colorado , on April 8, 2003. David Mayo, Cal Tech, moved to approve the minutes. Pamela Web, Stanford University , seconded the motion. The motion passed.

Approval of Treasurers Report

Geri Walker gave the treasurer's report. There is currently a total of \$17,312.76 (\$2,462.52 in a money market account and \$14,850.24 in investment accounts). The profit for the 2003 Spring meeting has not yet been transferred from Region VII , but the Region VI share is expected to be around \$3,200. There was a loss of \$142.78 on the Spring 2003 regional meeting in Kona , Hawaii . Geri asked for a motion to approve the report. Kim Moreland, Fred Hutchinson Cancer Research Center , made the motion. Pat Hawk seconded the motion. The motion passed.

President's Report

NCURA President, Bob Killoren, made a brief presentation, welcoming Region VI members and pointing out a few special opportunities for attendees to gather at the meeting, and encouraging people to attend. (The NCURA Congress meeting on University/Industry Collaboration, the NCURA Coffee House, and ½Coast to Coast with Denise and Dick.)

National Committee Reports

NCURA Board of Directors : Pat Hawk, Oregon Health & Science University , reported on the current activities and priorities of the Board of Directors. The Board is currently reviewing the organization's Strategic Plan, and discussing ways to increase effective training opportunities for the membership.

Nominating and Leadership Development Committee : Dan Nordquist, Washington State University , reported on the activities of the National Nominating and Leadership Development Committee. The National elections are finished and the Outstanding Research Administrator was selected. The committee will be gathering later during this meeting to discuss activities for 2004.

Regional Committee Reports

Terry Manns discussed the regional elections. The nominations for the positions of Chair Elect, Secretary/Treasurer Elect, and one member of the Regional Advisory Committee have been made. The election ballot will be posted on the Region VI website by next week. Terry also encouraged the membership, especially new members, to volunteer to serve the region in the capacity of elected positions.

David Mayo reported on the site selection for the Spring 2004 meeting in San Francisco . The meeting will be held at the Argent Hotel in San Francisco on April 18-21, 2004. The room rate will be \$153/night (single or double occupancy) and will be in effect 3 days prior to and 3 days after the meeting. The hotel is conveniently located at 3 rd and Market where the opportunities for non-business activities are numerous. Registration will be open in about 30 days along with a tentative program.

Terry Manns reported that the program for the spring meeting in San Francisco was well underway. Denise Wallen, University of New Mexico and chair of the program committee and plans to have the program up on the website in early January, 2004. The tentative site for the 2005 regional meeting is Salt Lake City , Utah . The 2006 regional meeting will be in Hawaii . David Mayo, chair elect, will be appointing a committee to select a location.

By-Laws Changes

Terry Manns proposed to the membership a change in the by-laws to split the position of secretary/treasurer and make them each a two-year term. The two positions would be staggered so that one year we elect Secretary and the next year we elect a Treasurer. The Treasurer would begin to serve on January 1 of the year Region VI is not responsible for the meeting site and registration. Terry also clarified that the position of regional chair would still be a one year term. Terry will put this by-laws change in written form and circulate it to the region via the listserv for consideration (AND VOTE???)

New Business/Old Business

There was no new business or old business brought up for discussion.

Terry Manns said that he had enjoyed his term as Regional Chair and thanked the Secretary/Treasurer and the members of the RAC for their contributions in 2003.

Meeting Adjourned

Terry called for a motion to adjourn the meeting. Dick Seligman, Cal-Tech, made the motion. The motion was seconded. The motion passed.

Respectfully submitted,

Geri Walker, Secretary/Treasurer

Region VI