

**Rick Wiechmann**  
**Stanford University**  
**Candidate Statement – Region VI At-Large RAC Member**

I am interested in the Regional Advisory Committee Member position because I see it as the logical next step in my career in research administration and getting more involved with NCURA. Throughout my time at Stanford and Caltech, I have a proven track record for working individually, and as part of a group to develop strategies to address a variety of topics from individual staff development to analyzing, identifying, and implementing a timeline for integrating an outdated database with a new system resulting in more accurate and detailed data available to more people. I believe this experience will serve me well on the RAC, and allow me to become more involved in shaping the future of NCURA.

Diversity, equity, and inclusion are very important to me both as an individual and as a manager. I manage a diverse team of research administrators at Stanford, and having different points of view, and past experiences has led to a very strong team dynamic. DEI has also made me a better manager by meeting individuals where they are and creating a welcoming environment where they feel safe to bring up concerns which I may never have thought of.

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# RICK WIECHMANN

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## PROFESSIONAL SUMMARY

Resourceful, collaborative, and self-motivated business professional with over 10 years of experience in higher education non-profit and university grants management, and research administration.

## PROFESSIONAL EXPERIENCE

### **Stanford University, Stanford, CA**

12/2017 – Present

*Manager, Engineering Research Administration, Durand Team – 6/2019 - Present*

*Research Administrator, Engineering Research Administration 12/2017 – 6/2019*

- Lead a team of Research Administrators (RAs) to support the departments of Aeronautics and Astronautics, Materials Science Engineering, and Chemical Engineering.
- Provide mentoring and guidance to a team of four RAs managing pre- and post-award responsibilities for faculty, including assistance with large complex proposals, expenditure forecasting, interpreting regulations, and closeout.
- Manage staff to effectively deliver results including project assignments, product quality, and performance appraisals.
- Provide financial management services to PIs and administrators within the departments.
- Solve complex problems and participate in making managerial decisions for Engineering Research Administration; escalate issues to senior management when necessary.
- Ensure compliance with federal requirements, and institute fiscal policies on 34 PI programs
- Identify potential award problems and recommend solutions

### **California Institute of Technology, Pasadena, CA**

2/2012 – 11/2017

*Assistant Director of Gifts & Grants, 3/2017 – 11/2017*

*Gifts & Grants Manager, 4/2013 – 3/2017*

*Gifts & Grants Coordinator, 2/2012 – 4/2013*

- Managed all reporting for over 250 grants from over 90 foundations including:
  - The Gordon & Betty Moore Foundation's \$300 Million Caltech Commitment, the largest private gift in the history of higher education
  - The Moore Foundation's \$200 Million Thirty Meter Telescope Commitment
  - The W. M. Keck Foundation's Keck Institute for Space Studies
  - Scholarships, fellowships, postdoctoral fellowships, professorships, research, and capital projects

## EDUCATION

### **Master of Business Administration**

Concentration: Marketing and Management

Clark University Graduate School of Management, Worcester, MA

### **Bachelor of Arts in Sociology**

Minor: International Government

Clark University, Worcester, MA