

Full Program

Updated 11/13/2020
Times listed in HI, AK, PST, MST



Tuesday, November 17, 2020

Registration/Help Desk Open - HI 6:30am - 1:30 pm; AK 7:30am - 2:30pm; PST 9:30am - 4:30pm; MST 10:30am - 5:30pm

New Member and First-Time Attendee Welcome - HI 7:00am - 7:30 am; AK 8:00 - 8:30 am; PST 10:00 am - 10:30 am; MST 11:00am - 11:30am

		Description
General		Welcome New Member and First-Time Attendees! In addition to hearing from your Regional Chairs and Volunteer Coordinators, this session highlights two NCURA members who will share their experiences within NCURA and the benefits of being a member of this community. This meet-and-greet session will also feature a raffle – attend the session for a chance to win a \$25 gift card!

Conference Kick-Off and Welcome - HI 8:00am - 8:20 am; AK 9:00am - 9:20am; PST 11:00am - 11:20am; MST 12:00pm - 12:20pm

		Description
General		Meeting Welcome and Kick-off from NCURA President, Denise Wallen and the Region VI & VII Chairs

Break - HI 8:20am - 8:30am; AK 9:20am - 9:30am; PST 11:20am - 11:30am; MST 12:20pm - 12:30pm

Sessions - HI 8:30am - 9:30am; AK 9:30am - 10:30am; PST 11:30am - 12:30pm; MST 12:30pm - 1:30pm

Track	Title	Level	Session Type	Lead Presenter	Co-Presenter(s)	Description
Federal Updates	Update from National Institutes of Health (NIH)	Overview	Concurrent	Avery Tucker, Assistant Grants Policy Officer, Office of Extramural Research, NIH	Kasima Garst, M.F.S., Systems Policy Analyst, Officer of Extramural Research, NIH	NIH staff will discuss new or upcoming revisions in policy and programs, as well as other topics of interest.
Pre-Award	Art of Communication	Basic/Overview	Concurrent	Michelle Stevens, Assistant Director of Proposals and Grants, University of California, San Francisco	Christine Morris, University of California, San Francisco Sharon Louie, University of California, San Francisco	Communication so important in any work environment. As a research administrator, you will be communicating information to faculty, central offices, department staff and more. To ensure that what you convey does not get lost in translation, this session will provide tools to assist with building all types of working relationships by learning to communicate effectively and efficiently.

Break - HI 9:30am - 9:45am; AK 10:30am - 10:45am; PST 12:30pm - 12:45pm; MST 1:30pm - 1:45pm

Sessions - HI 9:45am - 10:45am; AK 10:45am - 11:45am; PST 12:45pm - 1:45pm; MST 1:45pm - 2:45pm

Track	Title	Level	Session Type	Lead Presenter	Co-Presenter(s)	Description
Human Capital	Freeze Frame or Reframe? Career Planning during a Recession	Basic/Overview	Concurrent	Panel: Sylvia Bradshaw, MRA, Director, Sponsored Programs, Agreements, Research, & Contracts, Southern Utah University Nataasha Williams, Associate Director, Research Development and Strategic Initiatives, Kennewick State University Jennifer Cory, Director of Operations, Center for Definitive and Curative Medicine, Stanford University	Moderator: Tricia Callahan, Senior Research Education and Information Officer, Colorado State University	Amidst recent economic downturns, it's understandable that many are confused and uncertain about what's ahead for them in terms of their careers. The timing may not seem optimal for planning a career change, yet now may be the best time to re-evaluate career goals and options. This session will guide participants on how to best navigate a career change during a recession and will include resources for career mapping, networking, and continuing education.
Compliance	Higher Education Act (HEA) Sec 117 Reporting Requirements - Maintaining Compliance	Intermediate	Discussion Group	Alexa Van Dalsem, Assistant Director, Office of Contracts and Grants, University of Colorado Boulder	Heather Clark, Executive Director, Research Operations, Office of Research and Sponsored Projects Administration, Arizona State University Corryne Swails, Director of Financial Accounting and Reporting, Office of the Controller, Harvard University	The Department of Education updated the Information Collection Request / Disclosure Form for the requirements of HEA Sec 117 in April 2020. A new reporting portal to meet these updated requirements was also implemented in June of this year. This discussion group will provide an opportunity to interact with peer institutions regarding how they have worked to continue compliance with these requirements.
General	LeadMe Presentations		Concurrent	Derick Jones		The Lead Me Program is Region VI and Region VII's professional development and leadership mentoring program that pairs Mentees with a Mentor and a Mentor-in-Training (MINT) who support the Mentee in identifying leadership and professional development goals and objectives, as well as to formulate their Leadership and Professional Development (L&PD) Plan. For this year's Leadership and Professional Development plans, in this session, the Mentees will share with us how they used Kouzes and Posner's five practices of exemplary leadership (Model the Way, Inspire a Shared Vision, Challenge the Process, Enable Others to Act, and Encourage the Heart) in their professional and personal lives in this season of the COVID-19 pandemic.

Break - HI 10:45am - 11:15am; AK 11:45am - 12:15pm; PST 1:45pm - 2:15pm; MST 2:45pm - 3:15pm

Sessions - HI 11:15am - 12:15pm; AK 12:15pm - 1:15pm; PST 2:15pm-3:15pm; MST 3:15pm - 4:15pm

Track	Title	Level	Session Type	Lead Presenter	Co-Presenter(s)	Description
Contracting	Clinical Research Administration	Basic/Overview	Concurrent	Jennifer Cory, Director of Operations, Center for Definitive and Curative Medicine, Stanford University	Heather Kubinec, Principal Contract Officer, Clinical Trials Administration Office, Cedars-Sinai	This session will provide an overview of clinical research: the stages of research, the roles of the various people involved and best practices for effectively working together. Key regulations that guide researchers/institutions and funding challenges will also be discussed, as will an overview of contracts.
Post-Award	The Ball's in Your Court: Owning Your Role as a Research Administrator	Basic/Overview	Concurrent	Patrick Lennon, Assistant Administrator, Dept of Environmental and Occupational Health, University of Washington	David Scarbeary-Simmons, Division Manager, Division of Prevention Science, University of California, San Francisco	The way that roles and responsibilities are distributed vary from institution to institution. Some tasks are handled centrally, some at the department level, or they may all be within a single office. No matter how you divide the work, cooperation is the key to successful research administration. This presentation will focus on ways that you and key partners in the award lifecycle can develop stronger relationships, communicate effectively, and ensure proper management of your awards.
General	LeadMe Graduation		Concurrent	Derick Jones		The Lead Me graduation ceremony will include speakers from NCURA leadership as well as Region VI and VII leadership and a presentation by Lead Me Chair Derick Jones.

Break - HI 12:15pm - 12:30pm; AK 1:15pm - 1:30pm; 3:15pm - 3:30pm; MST 4:15pm - 4:30pm

Gather.Town - HI 12:30pm - 1:30pm; AK 1:30pm - 2:30pm; PST 3:30pm - 4:30pm; MST 4:30pm - 5:30pm
 Mix and mingle with attendees in a series of themed rooms (aka: virtual hospitality suite hopping!)

Wednesday, November 18, 2020

Registration/Help Desk Open - HI 7:30am - 1:30pm; AK 8:30am - 2:30pm; PST 10:30am - 4:30 pm; MST 11:30am - 5:30pm

Sessions - HI 8:00am - 9:00 am; AK 9:00am - 10:00am; PST 11:00am - 12:00pm; MST 12:00pm - 1:00pm

Track	Title	Level	Session Type	Lead Presenter	Co-Presenter(s)	Description
Federal Updates	Update from National Science Foundation (NSF)	Overview	Concurrent	Jean Feldman, Head of Policy Office at NSF		NSF staff will discuss new or upcoming revisions in policy and programs, as well as other topics of interest.
Human Capital	Remote Work and Inclusion: Equity for All	Basic/Overview	Panel	<p><u>Panel:</u> Rashona Harris, Associate Director, Post Award Operations at Emory University</p> <p>Mario Medina, Director of Sponsored Program Administration, University of Kansas</p> <p>Megan Dietrich, Client Advocacy and Educaion Specialist, Stanford University</p>	<p><u>Moderator:</u> Tricia Callahan, Senior Research Education and Information Officer, Colorado State University</p>	<p>Working remotely comes with unique challenges, ranging from technical considerations and accessibility issues to providing flexible work schedules for employees balancing child and dependent care. The focus of this session is on supporting equity in the transition to remote work. Topics to be covered include child and dependent care guidance for supervisors; ergonomic tips for working remotely; considerations around technology specifications and support; providing assistive technology; hiring and onboarding in a remote environment; and fostering an inclusive, supportive remote culture.</p> <p>While each of the topics listed above could be an entire hour+ session, this session is designed to shed light on the unique opportunities the remote environment creates for ensuring equity, while providing resources to meet those opportunities.</p>

Break - HI 9:00am - 9:15am; AK 10:00am - 10:15am; PST 12:00pm - 12:15pm; MST 1:00pm - 1:15pm

Sessions - HI 9:15am - 10:15am; AK 10:15am - 11:00am; PST 12:15pm - 1:15pm; MST 1:15pm - 2:15pm

Track	Title	Level	Session Type	Lead Presenter	Co-Presenter(s)	Description
Federal Updates	Update from National Endowment of Humanities (NEH)	Overview	Concurrent	Daniel Sack, Senior Program Officer, National Endowment for the Humanities (NEH)	Peter Scott, Grants Administrator Christopher Sciotto, Grants Administrator	National Endowment for the Humanities (NEH) overview of programs, specifically those commonly secured by primarily undergraduate institutions (PUIs).
Contracting	Troublesome Clauses	Intermediate	Concurrent	Beth Kingsley, Contract Manager, Denver Health and Hospital Authority	Noam Pines, Acting Director, University of California, Berkeley	Reading and interpreting contracts can feel like trying learn a new language. Come learn some contract term translations, and some strategies for building effective partnerships while still protecting your institution. The session will focus on common troublesome clauses and assist you with identifying red flags and considering possible solutions.
General	Diversity & Inclusion		Concurrent	Derick Jones, Program Manager, The Iundquist Institute	Rashonda Harris	Unconscious bias (or implicit bias) is often defined as prejudice or unsupported judgments in favor of or against one thing, person, or group as compared to another, in a way that is usually considered unfair. Unconscious bias occurs automatically as the brain makes quick judgments based on past experiences and background. As a result of unconscious biases, certain people benefit and other people are penalized. Participants in this session will explore a few ways individuals can learn more about unconscious bias and how to combat it. Training includes information about how such biases can be identified and combated by individuals, groups, organizations, and in society at large. Training will also include information about structural dynamics in society that perpetuate unconscious biases. Practical strategies will help individuals combat unconscious bias in their personal and professional lives.

Break - HI 10:15am - 10:30am; AK 11:15am - 11:30am; PST 1:15pm - 2:15pm; MST 2:15pm - 2:30pm

All Region Business Meetings (Open to all attendees) - HI 10:30am-11:30am; AK 11:30am - 12:30pm; PST 1:30pm - 2:30pm; MST 2:30pm - 3:30pm

Description	
General	Region VI All-Region Business Meeting
General	Region VII All-Region Business Meeting

Break - HI 11:30am - 12:00pm; AK 12:30pm - 1:00pm; PST 2:30pm - 3:00pm; MST 3:30pm - 4:00pm

Sessions - HI 12:00pm - 1:00pm; AK 1:00pm - 2:00pm; PST 3:00pm - 4:00pm; MST 4:00pm - 5:00pm

Track	Title	Level	Session Type	Lead Presenter	Co-Presenter(s)	Description
Compliance	Intelligently Identifying and Reducing the Threat of Intelligence Activities	Intermediate	Concurrent	Laura Provencher, Export Control Analyst, University of Arizona	Amy Weber, Analyst, Export Control Program, University of Arizona	Federal scrutiny and news articles concerning foreign exploitation on our campuses is surging. This half-day workshop engages a panel with a breadth of experience addressing intelligence activities which occur on and off our university campuses. Engaging backgrounds at a variety of university and federal government agencies, facilitators will demonstrate how this threat includes, but goes beyond the researchers in the applied sciences, impacting our entire campus. Session Objectives - The workshop will provide an overview of intelligence collection, and recruitment activities, what they look like for a variety of campuses (from small liberal arts colleges to large top-research universities), their impacts to campus constituents, and tips for building awareness. Each section will include opportunities for participants to engage in small groups and work through a variety of exercises to identify vulnerabilities to our populations and activities; share insights; and conceptualize steps to reducing the threat of exploitation. Participants will leave with a deeper understanding of a complex problem and resources to empower campus communities.
Pre-Award	Effective Budget Training for New Research Administrators	Intermediate	Concurrent	Allison Fischer, Senior Proposal Analyst, University of Colorado, Boulder	Paige Cozort, Proposal Analyst, University of Colorado, Boulder	Training new research administrators can be time consuming, particularly when it comes to budgeting. This session will dive into budget training methods developed at CU Boulder for new hires, and includes a unique perspective on this process as the presenters are both a trainer and a recent trainee. The goal of this session is to offer tips and tricks learned along the way, as well as to discuss the importance of effective budget training.

Wednesday Evening Sip & Paint - HI 1:00pm - 3:00pm; AK 2:00pm - 4:00pm; PST 4:00pm - 6:00pm; MST 5:00pm - 7:00pm

Description	
Join fellow research administrators in a guided painting session with a professional painter. Attendance is included in your registration, however it is B.Y.O.Supplies! List of supplies and drink receipts will be provided to all participants ahead of time.	

Thursday, November 19, 2020

Registration/Help Desk Open - HI 7:30am - 1:30pm; AK 8:30am - 2:30pm; PST: 10:30am - 4:30pm; MST 11:30am - 5:30pm

Sessions - HI 8:00am - 9:00am; AK 9:00am - 10:00am; PST 11:00am - 12:00pm; MST 12:00pm - 1:00pm

Track	Title	Level	Session Type	Lead Presenter	Co-Presenter(s)	Description
Contracting	Things that make you go hmm...Tips for what to do at proposal stage when applying for a large federal contract	Intermediate	Discussion	Allison Ramos, Contract and Grant Officer, Stanford University	Jennifer Scerri, Contracts and Grant Officer, Stanford University	The goal of the discussion group is to create a safe space for sharing case studies, best practices, and lessons learned when it comes to negotiating and resolving potentially problematic Federal Contract terms. Often successful award negotiation starts by addressing potential issues at the time of proposal. The two presenters will bring recent situations they faced at their institution when applying for, and negotiating, multi-million dollar Federal Contracts. We will focus on what types of solicitation language can raise a flag around participation restrictions, dissemination restrictions, and data safeguarding terms that might not align with your institution's policies. We will also discuss how to navigate the proposal preparation and contract negotiation when there are several subcontractors included in the budget. Recognizing these potential challenges early allows for creative and proactive steps at proposal that can save time and headaches down the road at time of award. This discussion is intended for both department administrators and central office administrators who are new to Federal Contracts. The conversation will be from the perspective of a university or research institution conducting fundamental research.
Human Capital	Remote Work Long Term	Basic/Overview	Panel	<p><u>Panel:</u> Catherine Douras, Senior Research Administrator, Colorado State University</p> <p>Alexa Van Dalsem, Assistant Director, Office of Grants and Contracts, University of Colorado, Boulder</p> <p>Liza Hunn, Colorado State University</p> <p>Sharon Louie, Interim Team Manager, University of California, San Francisco</p>	<p><u>Moderator:</u> Saiqa Arne Qureshi, Analysis Team Manager, University of California, San Francisco</p>	Working remotely in now a long term shift, with many at home for over 6 months and a trajectory of 6+ additional months at home. There is also some movement to hybrid, with staff going in less frequently, but occasionally. This session will explore how we shift from crisis management to long term adjustment, communication strategies, management, leadership, team building, recruitment and retention in that primarily remote environment. While each of the topics listed above could be an entire hour+ session, this session is designed to shed light on the unique opportunities the remote environment creates for ensuring equity, while providing resources to meet those opportunities.

Break - HI 9:00am - 9:15am; AK 10:00am - 10:15am; PST 12:00pm - 12:15pm; MST 1:00pm - 1:15pm

Sessions - HI 9:15am - 10:15am; AK 10:15am - 11:15am; PST 12:15pm - 1:15pm; MST 1:15pm - 2:15pm

Track	Title	Level	Session Type	Lead Presenter	Co-Presenter(s)	Description
Compliance	Subaward UG Updates	Intermediate	Concurrent	Laura Register, Assistant Director, Subaward Oversight & Compliance, Stanford University	Sherrie Dennehy, Principal Contract and Grant Officer, University of Southern California	Heard about the new Uniform Guidance updates but not sure how they apply to subawards? How about what requirements are still being clarified and what they might mean? In this session will cover what we know, what we don't know, interim solutions, and more! Session Objectives - Gain a better understanding of the new Uniform Guidance requirements and how they relate to subawards
Department/PI/ UI	Breaking Down Award Notices: A Recipe for Success!	Basic	Concurrent	Kari Vandergust, Sponsored Projects Administrator, University of Oregon	<p>Carrie Chesbro, Associate Director Post Award, University of Oregon</p> <p>Megan Dietrich, Client Advocacy and Education Specialist, Stanford University</p>	Congratulations! A proposal has been funded! Time to get cooking, right? Not so fast. Just like a recipe can be essential for tackling a complicated dish, the notice of award is an essential tool to ensure the success of the award. We will discuss the key ingredients that make up an award notice (such as award amount, project period, and key personnel), cooking methods (such as prior approval requirements, reporting requirements and closeout instructions), and equipment (best practices) needed to ensure our dish is delicious. In the end, proper preparation at the beginning of the award goes a long way to ensuring our dish goes off without a hitch!

Break - HI 10:15am - 10:30am; AK 11:15am - 11:30am; PST 1:15pm - 1:30pm; MST 2:15pm - 2:30pm

Sessions - HI 10:30am - 11:30am; AK 11:30am - 12:30pm; PST 1:30pm - 2:30pm; MST 2:30pm - 3:30pm

Track	Title	Level	Session Type	Lead Presenter	Co-Presenter(s)	Description
Department/PI/ UI	Finding the Opportunity in Uncharted Times	Basic/Overview	Discussion	Sarah Bricknell, MBA, Sponsored Research Officer, Office of Sponsored Projects, Seattle University	Sylvia Bradshaw, MRA, Director, Sponsored Programs, Agreements, Research, & Contracts, Southern Utah University	It is said, "Adversity doesn't only build character, it reveals character." As we navigate our ever changing environment, what will be revealed about your faculty colleagues, your administration, and most importantly - yourself? This session will focus on the unique momentum of today and ways to motivate and improve during turbulent times. It is absolutely possible to find the good, find the advantages, and find the opportunities our current situation presents and apply our best selves to urge everyone collectively forward.
Post-Award	Audit Trends and Data Analytics	Intermediate	Concurrent	Andra Sawyer, Assistant Director, Post Award Fiscal Compliance, University of Washington	N/A	This session will address current audit trends among federal auditors, how to prepared for those transactions that are typically identified in an audit, a demonstration of UW's use of Data Analytics to prepare for audits, and - as available - information on the audit of COVID/CARES Act funding.

Break - HI 11:30am - 11:45am; AK 12:30pm - 12:45pm; PST 2:30pm - 2:45pm; MST 3:30pm - 3:45pm

Sessions - HI 11:45am - 12:45pm; AK 12:45pm - 1:45pm; PST 2:45pm - 3:45pm; MST 3:45pm - 4:45pm

Track	Title	Level	Session Type	Lead Presenter	Co-Presenter(s)	Description
Human Capital	Reflections on a Life in Research Administration: Lessons Learned	Overview; Advanced	Concurrent	Diane Barrett, Director, Office of Sponsored Programs, Colorado State University	Judy Fredenberg, Assitant Vice President for Research (retired), University of Montana Leslie Schmidt, Associate Vice President for Research, Montana State University	What is learned after a combined century in research administration? What is it like to go from reporting to people to having people report to you? To go from unknown in NCURA to serving as a regional or national leader? What does it take to not just move up, but continue to grow? What is servant leadership and is it really achievable? Come join three seasoned women (perhaps overly seasoned, in some minds) who have been in research administration before it was recognized as a profession, who remember PIs running to the airport to put proposals on planes, typewriters that did not self-correct, NSF's first copy of FastLane on a floppy disk, paper copies of the NCURA directory. As the meeting winds down and we step back, they hope to offer a few nuggets for your journey by sharing a bit of what they have learned.
Post-Award	Prior Approvals	Basic/Overview	Concurrent	Liz Grinstead, Senior Research Administrator, Office of Sponsored Programs, Colorado State University	Nicole Pobuta, Senior Contract and Grant Officer, Office of Sponsored Programs, Stanford	Overview of what Prior Approvals are, looking at FDP matrix and UG, and discussing best practices for what is needing for prior approval requests.
Break - HI 12:45pm - 1:00pm; AK 1:45pm - 2:00pm; PST 3:45pm - 4:00pm; MST 4:45pm - 5:00pm						
Closing Session HI 1:00pm - 1:30pm; AK 2:00pm - 2:30pm; PST 4:00pm -4:30pm; MST 5:00pm - 5:30pm						
	Description					
General	Closing Remarks from Region Chairs					
Meeting Adjourns at HI 1:30pm; AK 2:30pm; PST 4:30pm; MST 5:30pm						