

NCURA Region VI Business Meeting  
November, 2001  
Washington, D. C.

**Call to Order**

The Region VI business meeting was called to order by Chair Dan Nordquist, Washington State University. He welcomed us all to Washington, D. C. and to the national meeting of NCURA. He thanked the many volunteers from our region who were presenters and/or panelists at this meeting. He also thanked the members of the RAC, the Nominations Committee, and the Travel Awards Committee for all their assistance during the year.

**Approval of Minutes**

The minutes of the Region VI business meeting held at the regional meeting in Santa Fe, New Mexico on April 17, 2001 were distributed. After review by those in attendance, the minutes were approved as distributed. (Motion by Paula Burkhart, second by Pat Hawk, approved unanimously)

**Approval of Treasurer's Report**

The financial statement for the period January 1-September 30, 2001 was distributed. After review by those in attendance, the report was approved as distributed. (Motion by Dan Griffin, second by Barry Dorfman, approved unanimously)

**Board Activity**

Paula Burkhart, University of Oregon, and Joyce Freedman, University of California, Berkeley reported briefly on activities of the national Board. Paula noted that the Board has approved continuation of the teleconference series and that the Board is soliciting input from NCURA members for ideas for topics. She also stressed the need for new volunteers for numerous NCURA activities. She reminded us that NCURA is truly an open organization and always welcomes new volunteers. She indicated that she started by volunteering to evaluate a workshop and then, gradually, volunteered for other assignments. Joyce noted that, with the adoption of the new Bylaws, the make-up of the Board has changed. The transition period was somewhat difficult but is now complete. She indicated that there will be four offerings of the Fundamentals Workshop next year and that a new, Level II - Advanced Fundamentals, is being planned. Our own Dick Seligman is heading this effort. She also noted that our new President, John Case (formerly of our region) is very interested in building connections with other professional societies.

**Travel Awards**

Lucy Molina, California Institute of Technology, chaired the Travel Awards committee. Other members were Tamra Combs, University of California, Los Angeles, Lillian Rivera, University of Southern California, and Gayle Yamasaki, Oregon Institute of Technology. Two awards were given for this meeting. The awardees were Amy Hibbard, Keck Graduate Institute of Applied Life Sciences and Kevin Ishida, Hawaii Natural Energy Institute, University of Hawaii at Manoa. They were introduced and received a warm welcome from those in attendance. Dan thanked Lucy and her committee for their very fine work.

**Board Committee Report**

David Mayo, University of California, Santa Barbara reported on the activities of the Nominations and Leadership Committee. The committee is made up of seven members plus the chair; it holds two meetings a year (December and June.) The committee prepares the slate of nominees for national office and chooses national travel award recipients. The Committee plans a Leadership Development Institute to provide opportunities for volunteers to be mentored and to attend training sessions. The Board has approved the concept.

Operational details will be worked out during the coming year. The Committee also is developing a Distinguished Service Award. This would be different from the Outstanding Service to research Administration Award. It would honor service and contributions to NCURA. Another committee initiative is the Fellows Program that would recognize members who are experts in the field of research administration and have served (and continue to serve) as mentors for others.

### **Chair's Report**

Dan reported that there were 1325 in attendance at this meeting, 139 from our region. He noted that the spring joint meeting with Region VII in Santa Fe had been a huge success and that this success was due in large measure to the many volunteers who participated in planning the meeting. He called attention to the region's redesigned web site and thanked Monte Sutton, Computer Support Analyst at Washington State University, for his assistance with developing and maintaining the site. Dan suggested that we gather and the post historical data for our region on the site. He also opened discussion on an Outstanding Research Administrator Award. In the past the region has presented this award. Dan will work on guidelines for review by the RAC and presentation to the membership.

### **Elections**

Vincent Oragwan, Cal State Bakersfield, chaired this year's nominations committee. This year the region selected a Chair-elect, a Secretary-Treasurer-elect, and a member of the RAC. Terry Manns, Cal State Sacramento is our new Chair-elect; Geri Walker, Western Washington University is Secretary-Treasurer-elect; Linda Patton, University of San Diego is a new member of the Regional Advisory Committee. Those elected will take office on January 1, 2002.

### **Next Regional Meeting**

Our next joint (Regions VI-VII) regional meeting will be in Hawaii. Region VII will have primary responsibility for the program and our region will have primary responsibility for site-selection and other logistics. Chair-elect Pat Hawk, University of Oregon, and Georgette Sakumoto, University of Hawaii reported that the site selection committee had had been instructed (at the Santa Fe meeting) to consider (and balance) rate, time, and location in that order of importance. After considering these factors, Pat reported that the Kona site, Ohana Keauhou Beach Resort, was the best choice. A contract has been signed with a room rate of \$109 a night; this rate will be honored five days prior and five days following our meeting. Our meeting will be April 14-17, 2002. Pat plans a luau for Sunday night and various special events.

### **Future Meeting Sites**

Region VII has selected Colorado Springs for next year's meeting. They have also suggested that we consider selecting future meeting sites for several years into the future. Some economies of scale might be achieved if we were to select several cities for future years and work with a hotel chain that had properties in those cities. An eight-year schedule plan was suggested. After considerable discussion members agreed to work on a more limited plan of four years - Colorado Springs for 2003, San Francisco for 2004, Salt Lake City for 2005, and Maui for 2006. Leesa Brown, Seattle University indicated that she had experience in negotiating with hotel properties and offered to work on this project. Her offer was instantly accepted, with many thanks from the members present.

### **Drawing**

A drawing was held among first time attendees from our region. Bill Hunt, Cal State, Fresno will receive a free registration to the Kona meeting.

**New Officers**

Dan noted that Chair-elect Pat Hawk would become Chair on January 1, 2002 and that Secretary-Treasurer-elect Cece Manoochehri would become Secretary-Treasurer. He wished them well and assured them that all members from Region VI were ready to assist them in any way they needed.

**Appreciation**

Pat Hawk thanked Dan for his outstanding leadership service this past year and asked the members present to indicate their appreciation by giving Dan a round of applause. She also thanked Terry Manns for his service as Secretary-Treasurer and noted that he would be continuing to serve the region as Chair-elect. He also was given a round of applause.

There being no other business, the Chair again thanked all in attendance for their support of NCURA and the meeting was adjourned.

Respectively Submitted  
Terry Manns  
Secretary-Treasurer