

NCURA Region VI Fall Business Meeting  
November 5, 2002  
Washington, DC

**Call to Order**

The Region VI business meeting was called to order by the Chair Pat Hawk, University of Oregon, at 3:45 PM. There were approximately 55 members of Region VI present at the meeting. Pat introduced Cece Manoochehri, Caltech, secretary/treasurer; Terry Manns, California State University-Sacramento, chair elect (2003); Geri Walker, Western Washington University, secretary/treasurer elect (2003); and David Mayo, Caltech, chair elect (2004). Other new officers and appointments are Cindy Lopez, Cal State Monterey Bay, secretary/treasurer elect (2004); Denny McMonigle, Gonzaga University, Regional Advisory Committee (2003-04); Bob Gallagher, Caltech, Regional Advisory Committee (2003-04); and Pat Hawk, Oregon Health & Science University, Region VI representative to the NCURA Board of Directors (2003-04). In addition to the current and elect officers, Pat introduced Monte Sutton, Washington State University, who has done such a good job with our region's web site. Pat also related that several of the regions were outsourcing their web sites, but Washington State University had volunteered to continue to host the region's web site. There was a general verbal show of thanks and approval by those in attendance.

**Travel Award**

Pat introduced the travel award winner, Patricia Hallmark, University of Hawaii. She also thanked Ray Riznyk, California State University-Dominguez Hills, for chairing the Regional Travel Committee.

**Approval of Minutes and Treasurer's Report**

The minutes of the regional business meeting in Kona, Hawaii April 2002, were distributed for review. There were no corrections, additions or deletions to the minutes. James Brett, California State University-Long Beach, motioned to approve the minutes and Susan Dobbie, Oregon State University, seconded the motion. The minutes were approved as written. The treasurer's report was made available to the membership in attendance. Joyce Freedman, University of California-Berkeley questioned the amount for the Hospitality Suite at last year's DC meeting. The available region funds as of 10/31/02 are \$16,729.24. The proceeds from the Hawaii meeting have not been distributed. The estimated net profit from the meeting is \$1,800.00. Kim Moreland, Fred Hutchinson Cancer Center, motioned to approve the treasurer's report and Jim Brett, California State University-Long Beach, seconded the motion. The motion was passed.

**Regional Awards**

Dan Nordquist, Washington State University, discussed the progress and decisions made regarding the Distinguished Service Award, Outstanding New Professional Award and the Meritorious Service Award. He related that the awards did not have a structure and so he put together descriptions and guidelines, which will be posted on the region's web site. Dan announced that the Outstanding New Professional Award would be named for a five-year period. For the first five years, the Outstanding New Professional Award will be named for Barry Dorfman, who died earlier this year. Barry had been very active in the region and was at California State University-Los Angeles, prior to his death. Pat asked for a motion to approve naming the first award after Barry Dorfman. A motion was made by Terry Manns, California State University- Sacramento and seconded by David Mayo, Caltech. The motion was passed.

**National Committee Reports**

Paula Burkhart, University of Oregon, announced that many regions were outsourcing their

web sites. She also brought up the issue of voting for the change in the membership requirements. She added that it would allow individuals who are contributing time and energy to NCURA, but not members of educational institutions, to hold office. Kim Moreland (a past president of NCURA), now at Fred Hutchinson Cancer Center, urged the region's membership to vote for the change. She is currently in this group of individuals. Pat Byers, (a past Chair of the region), now with SRI International, added that her current position is also disenfranchised. Joyce Freedman, University of California Berkeley reported that John Case (NCURA President) had attended most of the regions spring meetings and shared this change with the NCURA membership.

Jim Brett, California State University-Long Beach, shared that when Dr. Robert Ballard (Keynote speaker) spoke on Monday and introduced the education project, he realized that NCURA was closely tied to educational pursuits. He didn't want to lose the University in NCURA's title. Joyce Freedman said there was no plan to take the "university" out of the title.

Paula Burkhart also shared that there will be a "Conflict of Interest" policy in place for NCURA. She said that every Board member and staff committee member would need to sign the statement.

Joyce Freedman explained the new Leadership Institute Program. Anyone interested should fill out and submit an application; twenty-five (25) individuals will be selected for the program. A meeting will be held tonight (11/5/02) on the International Terrace for those interested in learning more. She also announced that Bob Killgoran, NCURA President Elect, has chosen as his mission for 2003, International Relations. She also shared that serving on the NCURA Board had been a great experience.

Pat Hawk added that the new at large Board member was Georgette Sakumoto, University of Hawaii. David Mayo, Caltech, serves on the Nominating & Leadership Development Committee (NLDC). He described the responsibilities of that committee. The NLDC works on the slate of candidates for the national ballot, awards such as the Katherine Core Travel Award and the fundamental classes including the video series.

### **Next Regional Meeting**

Terry Manns, California State University-Sacramento, who is the region's chair elect, will be the program chair of the Regional meeting for Spring 2003. Region VII will be joining Region VI again this year. He announced that the meeting would be in Denver, Colorado on April 6-9, 2003. The meeting will be at the Hyatt Regency Denver and the room rate will be \$112.00. There will be about 6 workshops offered on Sunday April 6 and 24 sessions for Monday through Wednesday noon. Terry reminded everyone that he had asked for participation by members who had not gotten involved before. He related that he had asked both Jim Brett and Joyce Freedman to find the keynote speaker and the Tuesday dinner speaker. He had also asked David Mayo to develop the workshop offerings. Regina White of NIH has already agreed to be at the Denver conference. He asked that anyone interested in being involved with the Denver meeting stay after the business meeting. Members for Region VII would also be joining in the group for an initial planning meeting.

### **New Business**

The new members present were asked to stand up and introduce themselves. There were 13 new members present at the meeting.

Jim Brett asked that all of the past chairs that were present stand up. Those in attendance were:

Pat Byer, SRI International  
Carol Zuiches, University of Washington  
Joyce Freedman, University of California-Berkeley  
Dan Nordquist, Washington State University  
Pat Hawk, University of Oregon

His point was that when he was asked to run for Chair elect in the recent elections, no one could provide him with the duties of the Chair. Geri Walker announced that she is working on the current descriptions. She has surveyed the other region's web sites. Several of the past chairs wondered what had happened to the descriptions that were available when they had been chairs. Geri replied that while there may have been position descriptions, they were written before the latest Region VI by-laws change-so there was no mention of a chair-elect, a secretary-treasurer-elect or a regional representative to the Board of Directors.

Pat related that she had enjoyed her time as chair and handed Terry Manns the gavel. Terry Manns asked for a motion to adjourn the meeting. Joyce Freedman, University of California-Berkeley motioned to adjourn the meeting and Paula Burkhart, University of Oregon, seconded the motion and the meeting was adjourned.  
Respectfully submitted,

Cecelia Manoochehri  
Secretary/Treasurer  
Region VI