***2023 NCURA REGION VI TRAVEL AWARD APPLICATION FORM***

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| **Applicant First and Last Name**:  | **Title**:  |
| **Organization**:  |
| **Telephone**: | **Email**:  |

**I CERTIFY THAT I AM A RESEARCH ADMINISTRATOR FROM REGION VI:**
☐ YES

☐ NO

**SHOULD I RECEIVE THE TRAVEL AWARD, I CONFIRM THAT I HAVE MY INSTITUTION’S SUPPORT TO ATTEND AND MY INSTITUTION WILL COVER THE BALANCE OF FUNDING NEEDED FOR ATTENDANCE:**
☐ YES

☐ NO

**THIS APPLICATION IS FOR:**

☐ **National Meeting**, August 6-9, 2023 – Washington, DC (maximum five (5) $600 awards available)

<https://www.ncura.edu/Education/MeetingsConferences.aspx>

☐ **Regional Meeting**, September 24-27, 2023 – Anchorage, AK (maximum five (5) $800 awards available)

<https://www.ncuraregionvii.org/regional-meeting>

*\*\*If applying for an award for both meetings, please note your top choice.*

**PLEASE DESCRIBE YOUR NEED FOR AND POTENTIAL BENEFIT IF YOU RECEIVE THIS AWARD (PERSONAL AND/OR INSTITUTIONAL):**

**PLEASE DESCRIBE YOUR COMMITMENT TO PROFESSIONAL DEVELOPMENT IN RESEARCH ADMINISTRATION, AS WELL AS YOUR INTEREST IN FURTHER INVOLVEMENT IN NCURA:**

**Instructions:** In order to be considered, all applications must include a resume (no more than two pages) and at least one letter of support. Reflective of NCURA's Commitment to Diversity, Equity, and Inclusion (DEI), we are committed to achieving diversity of all kinds in our NCURA community, including but not limited to gender, ethnicity, experience, and institution type, and we encourage all interested to apply.

**Deadline:** Applications, resumes and supporting letter(s) must be submitted via email to Krista Roznovsky at kmsroz@stanford.edu by **June 27, 2023, for both meetings.**

**Eligibility Criteria:**
\*Applicants must be research administrators from within the Region VI geographic area (Alaska, California, Guam, Hawaii, Nevada, Northern Marianas Islands, Oregon, Samoa, and Washington). Applicants need not be current members of NCURA in order to apply for or to be awarded a Region VI Travel Award.
\*Applications and/or support letters must demonstrate the potential benefit of the award, and that the applicant has secured their manager or supervisor's approval to attend the meeting.
\* Should the cost of attendance exceed the amount of the award, the application and/or the support letter(s) must confirm that the awardee or the awardee's home institution will cover the balance.

\*Travel awards may not be transferred.
\*Applicant agrees to submit a brief summary report on his/her meeting experiences within thirty (30) days of the meeting.

**Please note, as an award recipient, you may be acknowledged formally at the meeting and/or on NCURA Region VI social media.**