

NCURA Region VI Spring Business Meeting  
April 8, 2003  
Denver, Colorado

**Call to Order and Welcome**

The Region VI business meeting was called to order by the Chair, Terry Manns, Cal State Sacramento. There were approximately 53 members of Region VI present at the meeting. Terry proudly displayed the Region VI banner commenting that we were one of the only regions still in possession of their region's banner.

**Approval of Minutes**

Terry Manns asked the members present to review the minutes from the Region VI Business meeting in Washington, DC, on November 5, 2002. Joe Bezerra, Cal State Fresno, noted that Barry Dorfman's institution was incorrect in the minutes and should be changed to Cal State Los Angeles. The correction was noted. Tom Le Blanc, Cal State Chico, moved to approve the minutes as corrected. Dan Nordquist, Washington State University, seconded the motion. The motion passed.

**Approval of Treasurers Report**

The Region VI secretary/treasurer, Geri Walker, Western Washington University, gave the treasurer's report. There is currently a total of \$15,901.27 (\$1,650 in a money market account and \$14,251.26 in investment accounts). The profit for the 2002 Spring meeting has not yet been determined pending the resolution of some outstanding registration collections. There was discussion regarding the region's investments. Chia Kao, NCURA's Financial Manager (sitting in on the Region VI business meeting) said that there are only two regions that invest funds. Geri mentioned that Region VI was being included in an audit of the NCURA National Office. The auditors are focusing on the Spring 2002 regional meeting in Kona. Terry called for a motion to approve the treasurer's report. Georgette Sakumoto, University of Hawaii, made the motion. Terry Manns seconded the motion. The motion passed.

**Meeting Report** There are 145 in attendance at the Denver meeting. At the time we negotiated our hotel contract we anticipated a higher attendance. If we do not reach 80% of our contracted room block, we may be subject to an attrition penalty. However, the hotel is willing to work with us when the final numbers are available at the end of the conference. Terry thanked everyone present for attending the meeting. Terry also thanked Leesa Brown, Seattle University, for her assistance with the initial hotel arrangements.

**National Committee Reports**

NCURA Board of Directors: Georgette Sakumoto, University of Hawaii, NCURA Board member at large, reported on the current activities and priorities of the Board of Directors. The board recently approved the establishment of the Joe Carrabino Award. Joe was a program officer for the National Science Foundation and had a significant impact on encouraging funding for university research. The award will be given to a government agency representative who makes a substantial contribution to the support of University research. Georgette also reported that the Board is looking for ways to involve more members in the organization-especially new members.

Nominating and Leadership Development Committee: Dan Nordquist, Washington State University, reported on the activities of the National Nominating and Leadership Development Committee. It is time to start collecting nominations for the positions of President Elect and Secretary Treasurer at the National level for 2004. The committee is currently looking for people to nominate for these positions.

Professional Development Committee. Tom Le Blanc, Cal State Chico, reported that the National Professional Development Committee is currently looking for ideas for new programs to offer the membership. They are also having a consultant evaluate the content of the current programs being offered.

Leadership Development Institute. Tom also reported on the newly formed Leadership Development Institute. Tom was selected to be part of the first cohort of NCURA members participating in the institute, which is designed to develop future NCURA leaders.

### **Regional Committee Reports**

Terry Manns discussed the regional elections. There will be a call for nominations for the positions of Chair Elect, Secretary/Treasurer Elect, and one member of the Regional Advisory Committee.

David Mayo reported on the site selection for the Spring 2004 meeting in San Francisco. When he returns from this meeting, he will put together a committee from those who responded to his e-mail request for volunteers, and start working on selecting a hotel. He is going to look over the hotel contracts from the Kona and Denver meetings, as well as some supplied by National for the Argent Hotel in San Francisco (where NCURA has recently held meetings).

Terry Manns said that Region VII will be responsible for the program but would like some representatives from Region VI to help out. Denise Wallen, University of New Mexico will chair the program committee and plans to have the program done by January 1, 2004. Tentatively, the program will be divided into six tracks: government, information technology, compliance/legal, professional development, pre-award, and financial.

### **By-Laws Changes**

Terry announced that Pat Hawk had asked the Regional Advisory Committee to consider splitting the position of secretary/treasurer and making it a two-year term. The RAC will consider this proposal.

### **New Business/Old Business**

There was no new business or old business brought up for discussion.

**Meeting Adjourned** Terry called for a motion to adjourn the meeting. Joyce Freedman, UC Berkeley, made the motion, Tom Le Blanc Cal State Chico seconded the motion. The motion passed.

Respectfully submitted,  
Geri Walker, Secretary/Treasurer  
Region VI