

MINUTES

Region VI Business Meeting

October 23, 2009

Washington D.C.

Approximate headcount: 70

- I. Call to order – Julie Guggino, Chair
- II. Introductions – Julie Guggino
 - a. Regional Officers
 - i. Anne Hannigan, Stanford University, Secretary
 - ii. Sue Abeles, UCLA, Treasurer
 - iii. Bruce Morgan, UC Irvine, Immediate Past Chair
 - b. Regional Officers-Elect for 2010
 - i. Sinh Simmons, University of Washington, Chair-Elect
 - ii. Maggie Griscavage, University of Alaska Fairbanks, Secretary-Elect
 - iii. Csilla Csaplár, Stanford University, Treasurer-Elect (not in attendance)
 - c. 2009 Regional Officers Election Results
 - i. 2011 Chair – Jeri Muniz, University of Southern California
 - ii. 2011 Secretary – Joseph McNicholas, Loyola Marymount Univ.
 - iii. 2011 Treasurer – Michiko “Mich” Pane, Stanford University
 - iv. 2010 Elected Member to the Regional Advisory Committee – Leisa Rodriguez, University of Nevada, Las Vegas
 - d. Special Recognition – Julie thanked Bruce Morgan, Immediate Past Chair, Sam Westcott, Immediate Past Secretary and Cora Diaz, Immediate Past Treasurer, for their excellent service during 2008. Bruce Morgan received a gift from the membership, and graciously accepted. Sam Westcott, unable to attend, was also presented with a gift, in absentia, to be delivered to her with our grateful thanks. The membership in attendance applauded our past officers for their services.
- III. Secretary’s Report – Maggie Griscavage, secretary-elect (presented for Anne Hannigan, Secretary)
 - a. Introduction of current meeting Agenda.
 - b. Review of Minutes from past Region VI Regional Business Meeting , April 2009; call for changes and approval
 - i. Bruce Morgan motioned to accept
 - ii. Georgette Sakumoto seconded
 - iii. Unanimous acceptance of meeting minutes from April Business Meeting
- IV. Treasurer’s Report – Sue Abeles
 - a. Current Fiscal Status and Projected Year End Balance
 - i. Estimated Value at September 30, 2009: \$107,275.36
 - ii. The Region is financially sound
 - iii. Bruce Morgan motioned to approve
 - iv. Ann Pollack seconded
 - v. Unanimous approval of Financial Status Report Regional Committees

V. Regional Advisory Committee – Julie Guggino

a. Regional Advisory Committee – Julie Guggino

i. In addition to the regional committee chairs and national representatives named below, following Region VI members have served on the RAC this year; members stood to be recognized and thanked:

- Rosemary Madden, Los Angeles Biomedical Research Institute (term expires 12/2009)
- Kim Calvary, Oregon State University (term expires 12/2010)
- Kimberlie Small, Washington State University (term expires 12/2009)
- Nancy Lewis, University of California, Santa Barbara (term expires 12/2010)

ii. Chair's brief report on past year's activities:

1. Report on Santa Fe Regional Meeting, April, 2009:

Santa Fe meeting – thanked all those who served as volunteers, committee members, and those who gave freely of their expertise in leading sessions and workshops. Members present recognized and thanked.

While the number of attendees was down due to economy and travel freezes, overall attendance was exceeded expectations – over 200 people. A profit was recognized when all the bills were paid – goal met (did not go in the red). The program well accepted, and we are now moving on with Regional Meeting 2010 planning.

2. Introduction of the new Subvention Policy – The goal of this policy is so that your regional officers who need to go, but who might not otherwise be able to go due to financial constraint at their institution, can attend meetings. Requests for financial assistance under the Policy will be reviewed on a case-by-case basis by the RAC. The Policy is online and available for review.

3. As listed on the Agenda page reverse, Initiatives were presented, along with those responsible for the roles, and a brief update of where they are now. Sue Abeles proposed ways to improve treasury controls, which review should be complete by the end of the year. Maggie Griscavage has undertaken to digitize older Region VI records, previously passed from secretary to secretary in hard copy; this, too, will be complete by year's end. Csilla Csaplár and others are looking at improving the transition for incoming officers by having a more complete repository of information available.

b. Regional Awards and Recognition Committee - Ann Pollack

i. Chair, Region VI, Julie Guggino recognized the chair of the regional travel and award committee for the excellent service given over the past 2 years. Dan Nordquist,

committee member, was also recognized for his contributions, as were all the other committee members, for their service for the last 2 years.

- ii. Ann introduced the recipients of travel awards to attend the National meeting:

Cynthia Wells UC Riverside – recipient

Christine Durio UCSF – recipient

Emily Mangioni UCSF – recipient

- iii. The Committee was actively involved in making recommendations to RAC – so, now there will not only be four awards of \$500 each for RM2010, but also the Committee will be awarding two more awards to help within Region VI to attend FRA in March 2010. The awards will be more flexible as to how they may be used, because of the economy – any meeting expense may be reimbursed, not just the travel itself. Members are encouraged to look at the Regional website soon to see the eligibility criteria and how to apply. Submit nominations by December 18, 2009 for all awards.

- c. Membership and Volunteer Committee - Joseph McNicholas

- i. Wanda Bowen from University of Alaska Fairbanks (not here), Molly Stewart from University of Washington, and Rosemary Madden, LA Biomedical Research Institute, are thanked for their contributions. Survey to members is now complete and information will be used to create new programs. As of the end of July, 72 new members in 2009, and 18 members reinstated. There are 38 of those new members in attendance at the AM meeting this week.
- ii. New member welcome reception will be held tonight at the Hospitality suite.
- iii. A call for volunteers will be going out within the next few weeks. 81 volunteers made RM2009 work, and that same number will be needed at Newport Beach!

- d. Education and Professional Development Committee – Linda Patton

- i. Committee members are introduced – Dawn Boatman (Portland State University), Rosemary Madnick (LA Biomedical Research Institute), Joyce Nims (University of Oregon), Cece Manoochehri (California Institute of Technology), Dick Seligman (California Institute of Technology), Debbie Caulfield (University of California). The LEAD Me program was presented and described to the membership. Mentees introduced (two in attendance). Chair described the program and the materials being used to proceed into the program. Provided list of mentors and mentees.

- e. Nomination and Leadership Development Committee – Ted Mordhorst

- i. Committee chair being absent, no report.

VI. National Reports

- a. Georgette Sakumoto, Regional representative to National Board of Directors

- a. National elections complete; on January 1, 2010, Judy Fredenberg, University of Montana will become NCURA Vice President and President-elect, Secretary -

Barbara Gray, Treasurer Elect - Mario Medina, and Board at Large members - Betty Farbman and Tony Ventimiglia

- b. NCURA Leadership Convention was held in June 2009. Topics were communications, programming, and volunteerism.
- c. The national organization is financially sound.
- d. PRA will be held in 2010, no location assigned as yet.
- e. FRA will be held in March 2010, in San Antonio, Texas.
- b. John Carfora – Regional Representative to the Nominating and Leadership Development Committee (absent) (no report)
- c. Mich Pane - Regional Participant on the National Professional Development Committee
 - a. This was an active committee this past year. NCURA TV Topics presented, as well as timing and information on the programs being offered. The concept of “threaded programming” was explored, and Mich explained the concept to the membership.

VII. Upcoming Regional Meetings

- a. 2010 Newport Beach – April 18 – 21. Sinh Simmons, chair-elect Region VI, reported that track leaders had been identified. Region VI will handle logistics, Region VII will handle the program. Six tracks will be offered. Call for volunteers going out within about two weeks. Sign up at the Region VI website. Theme is not finalized yet.
- b. 2011 – Region VI in charge of site selection – Arizona may be potential site.
- c. 2012 – Region VII in charge of site selection – potentially may be Hawaii since they were bumped from 2010; open for suggestions. A Site Selection committee will be formed.

IX. Old Business

None

X. New Business

- a. Ad-hoc Volunteer and Membership Committee will examine website hosting and the Chair seeks volunteers to work with committee member leading the team, to be announced
- b. Richard Seligman offered a vote of appreciation to Linda Patton, LEAD Me program – outstanding progress for an incredible program.
- c. Ann Pollack – commends Chair and current leadership for their tremendous year.

XI. Adjournment

- a. Georgette Sakumoto motioned to adjourn
- b. Dick Seligman seconded
- c. Unanimous vote to adjourn

Minutes taken by Maggie Griscavage, Region VI secretary-elect, for Anne Hannigan, Secretary